

About the Course

Basic Course Information

Course Title	Certificate in Filmmaking								
Course Type	Short Course								
Award on Completion	This course is not externally accredited. However, it can contribute to a MetFilm School or BIMM Professional Certificate when taken in conjunction with other short courses (see below)								
Length of Course	20 weeks								
Location	Berlin	Birmingham	Brighton	Bristol	Dublin	Essex	Leeds	London	Manchester
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	For further information about our campuses click here .								

Teaching and Learning

The delivery of MetFilm School programmes is tailored to the particular learning goals of the individual course. Many courses contain production periods when the demands on individual students vary according to their individual shoots. Specific details vary from time to time in order to maximise student experience. Indicative calendars are issued at the start of each course.

Delivery of this course will be within these parameters:

Teaching

- Your course averages 20 hours of teaching time per week except during production periods.
- Teaching on MetFilm School's *Certificate in Filmmaking* course is usually scheduled between the hours of 9am and 7pm, Monday to Friday, excluding bank holidays.
- MetFilm School's *Certificate in Filmmaking* is a practical course which is taught largely in person.
- We have also found that some experiences (such as tutorials) are better delivered digitally. Any online sessions will be noted clearly in students' timetables. In addition, where public health considerations or other matters outside our control limit access to the campus, this *mixed teaching* approach will ensure that students can continue their learning journey.
- Throughout this course students will be given formative feedback from their tutor and through peer review. However, this course is not formally assessed academically, and no grades are given at the end of the course.

Production

- During production periods, scheduled teaching sessions pause, and students prep, shoot and edit their films. Students should also expect to play multiple roles on other students filmed projects as well as their own.

- Students may be expected to work outside of usual teaching times, including during weekends – depending on the individual production schedules of the films they are working on.
- A trained graduate Director of Photography will be assigned by the School to all shoots to operate camera, advise and support.
- During production periods, students have access to school facilities, regular production meetings and tutorials with their tutor(s).
- Each student is allocated 2 days to shoot their final project film.

The information included in this pack is provided to enhance your understanding of the course. Please note that some details may vary depending on the cohort.

Summary

Certificate in Filmmaking is designed to improve your understanding of:

- Storytelling through film
- Interpreting a script and creating a storyboard
- Using the camera to tell a story
- Shooting for the edit and editing using Adobe Premiere Pro
- Managing a crew
- Directing using the professional on-set procedures
- Recording sound and using it to tell a story
- Working with actors

Certificate in Filmmaking is a fully immersive course. By the end of the course, you will have had the opportunity to work as part of a crew on a short film.

Applying for this Course

Application for this course can be made on the MetFilm School website [here](#).

In order to apply for this course, students must be 18 years old or over and have sufficient spoken & written English. The course is suitable for beginners and those with basic skills. There are no specific academic entry requirements for the *Certificate in Filmmaking* course.

Course Structure and Delivery

MetFilm School Mission

Our mission is to inspire a new generation of creative screen professionals, educating them in the new world of storytelling across all screen types. By putting industry at the heart of everything we do, MetFilm School best equips its graduates for successful careers.

Our goal is to nurture skill and talent, creating a great school which empowers students to pass seamlessly into work, using our experience to help businesses adapt and change in the ever-changing multichannel world.

Certificate in Filmmaking

As an educational institution, MetFilm School's mission is to provide students with a practical, high-quality learning experience grounded in professional industry practice and preparation.

Through our course provision we equip students with the knowledge, skills and mindset to prepare them for successful careers within the screen industries.

We seek to foster an inclusive environment in which creative, mature, focused, and considerate individuals are valued as members of a dynamic community.

We believe collaboration is the bedrock of professional practice that is reflected across the creative screen industries, and students are required to treat each other with respect and to work together in a professional manner.

Met Film School's key policies and documents can be found here: [Key Policies](#)

Students explore the following key areas of study during the *Certificate in Filmmaking Course*:

Filmmaking Overview

These sessions will equip you with a good understanding of filmmaking process, use of equipment and the fundamentals of covering a scene. You will learn how budget can impact the look and feel of a film and how to work within budgetary constraints. You will study the function of individual crewmembers and the importance of good preparation for a shoot.

Visual Storytelling

These sessions will cover the practicalities of transferring your ideas onto screen and ensuring you are ready for your shoot. You will learn how a director can prepare for a shoot using storyboards, script mark-ups and technical floor plans. The lessons will cover how to denote shot sizes in a storyboard. In addition, you will understand the terms used to describe shots, such as close-up, midshot and POV.

Editing

During the editing sessions, you will learn how to use Adobe Premiere Pro. You will gain skills to execute basic file management processes, including knowing where to save projects and rushes and how to perform simple edits in a variety of ways. The lessons will allow you to understand the difference between offline and online editing and learn how to perform simple audio edits.

Screenwriting

The screenwriting component of the programme is designed to give you an understanding of screenwriting conventions and the essential elements that make up a story. You will be able to define classical and non-classical narrative genres, understand the notion of character discrepancy and learn the key steps for developing a story.

Directing Actors

Communicating with your cast is a key skill for a director. Subsequently, you will develop an understanding of the director-actor relationship and will be able to identify different performance styles.

Camera and Sound

Students will be provided with an overview of the contemporary screen industries from the perspective of the sound, camera and lighting departments. Students will explore the impact of creative decisions in image and sound on storytelling.

Working with industry standard equipment, will learn the basics of camera, lighting and sound.

Sample Indicative Timetable

specific details may vary from cohort to cohort

Week	Summary of Week
1	Foundations in Filmmaking The sessions this week will cover the following areas: <ul style="list-style-type: none">○ Introduction to MetFilm School and its processes○ Introduction to filmmaking○ The key roles on a film set and an overview of the stages of production○ Essential camera operation○ Essential Adobe Premiere skills
2	Introduction to Screenwriting The sessions this week will cover the following areas: <ul style="list-style-type: none">○ How to write a logline, synopsis, treatment, outline and how to correctly format a screenplay○ 3 act story structure and how to create three dimensional characters with a narrative twist
3	Introduction to Camera, Lights and Sound The sessions this week will cover the following areas: <ul style="list-style-type: none">○ Camera technique○ Lighting a scene use of key light soft/hard light, source & back light○ Recording sound on location, and how to get the best audio possible
4	Introduction to Post Production The sessions this week will cover the following areas: <ul style="list-style-type: none">○ Adobe Premiere training○ Continuity editing techniques○ Creative editing practice
5	Directing Workshops – Working with Actors The sessions this week will cover the following areas: <ul style="list-style-type: none">○ How to work with your actors and get good performances

	<ul style="list-style-type: none"> ○ The key vocabulary and tools for directing actors ○ Script analysis and identifying scene beats, transitions and emotional events ○ Blocking
6	<p>Production Management and Health & Safety</p> <p>The sessions this week will cover the following areas:</p> <ul style="list-style-type: none"> ○ Production management in both pre-production & filming & crew roles ○ Production planning ○ Production Paperwork including risk assessments, location contracts & actor release forms.
7	<p>Practical Filmmaking - Shooting a Scene</p> <p>Students will work as a team to shoot a short script employing skills learnt to date, working with 2 actors, camera kit, lights and sound. Each student will direct their own scene as well as be part of the crew of the other students.</p>
8	<p>Introduction to Factual and Documentary</p> <p>The sessions this week will cover the following areas:</p> <ul style="list-style-type: none"> ○ Observational, subject driven, access driven archive/mixing filming approaches ○ Research, archive and access ○ Interviewing and shooting techniques and practice ○ Story
9	<p>Filming Factual and Documentary Projects</p> <p>Working in groups students will develop/shoot and assemble a short documentary</p>
10	<p>Filming Factual and Documentary Projects</p> <p>Students will continue work on their documentary projects</p>
11	<p>Final Project Workshops – Pitching Short Films</p> <p>The sessions this week will cover the following areas:</p> <ul style="list-style-type: none"> ○ How to create a pitch for your final film project ○ Mock pitch of your project ○ Final Project Presentations
	Holiday (exact timing of holiday break may vary from cohort to cohort)

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12	Advanced Camera and Sound training The sessions this week will cover the following areas: <ul style="list-style-type: none"> ○ Advanced camera training ○ Advanced sound training
13	Final Project Skills Development The sessions this week will cover the following areas: <ul style="list-style-type: none"> ○ An in-depth look at on-set crew roles in preparation for filming the final projects ○ Practical on-set exercises to help prepare for the final shoots
14	Pre-production During this week students will have: <ul style="list-style-type: none"> ○ Individual ongoing script support ○ Casting sessions for their films ○ Ongoing production surgeries ○ Final checks in preparation for filming
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16	Final Shoots Students shoot their own short film projects and assist on those of other students. Each student is allocated 2 days to shoot their final project film.
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19	Post-production This week you will be in postproduction of your short film. You will edit your own short films, getting feedback from your tutor.
Week 20	Post-production This week you will be in postproduction of your short film. You will edit your own short films, getting feedback from your tutor. The week will culminate with a screening of the short films.

Please note that this is an indicative calendar. Specific details including the order of modules may vary from cohort to cohort. Students will be issued with a more detailed schedule at the start of the course.

Being at MetFilm School

Teaching and Learning

The *Certificate in Filmmaking* course forms part of the non-accredited course delivery run by MetFilm School. The course structure comprises of a range of teaching and delivery patterns: lectures, workshops, and filming exercises. Transferable skills are encouraged and most clearly demonstrated in the filmmaking and production elements of the course and students are given the opportunity to learn and participate through practice. The aim of the varied course delivery is to equip students with an introduction to filmmaking in the fast-evolving media industry.

Curriculum delivery is enhanced by access to Creative Futures, Met Film School's careers team committed to providing students with the best career opportunities, support, advice and guidance.

Course details are contained within the Student Guide which students will be given when they start the course. The Student Guide is the core course document containing specific learning outcomes for each weekly session in line with the overall objectives of the course.

MetFilm School encourages independent learning and reflective learning, and students may be given structured homework to complete, encouraged to practice their skills independently or challenged to network and consider key industry contacts.

Tutors

MetFilm School works with a large team of teaching staff across its full portfolio of courses, profiles of many of whom you can find on our website [here](#).

Student Support

MetFilm School is committed to providing and supporting a diverse and inclusive environment that promotes and develops equality of opportunity for all students and staff. We seek to continually improve our standards across the student lifecycle encompassing access and admission; support and progression; and graduate employability and entrepreneurship.

We seek to provide a caring, supportive environment that recognises each student as a unique individual and fosters their personal and professional development. We are committed to each student's wellbeing, and there are a range of support mechanisms in place to aid student progression through their course of study.

Our [Policies and Key Documents](#) section on the website gives guidance on the support structures open to students at the School.

Formative Feedback

Throughout this course students will be given formative feedback from their tutor and through peer review. However, this course is not formally assessed academically, and no grades are given at the end of the course.

In addition, MetFilm School provides regular opportunities for students to give each other feedback through the learning system, which encourages feedback within peer-to-peer sessions. Being able to critically reflect on your own work and the work of your fellow students in a constructive, meaningful way, both verbally and in written form, demonstrates good practice and enhances your learning experience.

Evaluative Feedback

MetFilm School is committed to continual improvement, and student feedback – both informal and formal – is an important part of the evaluative feedback we use. Students are therefore invited to complete a feedback form at the end of their course.

Professional Certificate (ProCert)

At the end of this course, you will receive a Certificate of Completion for the course (subject to successful completion of the course).

Whilst courses are not formally assessed and are not credit bearing, part time and short courses of 2, 4 and 8 weeks taken independently over a period of 3 years across all subject matters amounting to 20 weeks full time can be taken together to achieve a MetFilm School / BIMM Professional Certificate or ProCert as follows, subject to successful completion of the courses:

Course Type	Full Time Equivalent
Foundation (12 week evening course)	1 week
Part Time (20 weeks of teaching)	8 weeks
Two Week (full time)	2 weeks

Four Week (full time)	4 weeks
Eight Week (full time)	8 weeks
Three Month (full time)	12 weeks
Certificate	20 weeks

Costs

Tuition Fees can be found on the course page on the MetFilm School website [here](#).

Final Project Production Costs

As part of your course you will write, produce, direct and edit content that you have taken part in creating. The following guidance relates to your final projects.

You will receive free hire of our production kit, and production advice on finding locations and getting permits to shoot in public places. You will also receive advice on finding actors cost effectively. You will however need to budget some extra funds to cover various production costs such as the provision of transport for kit, paying actors the equity minimum wage if you choose to use them, expense money for travel costs and to ensure you have food and drinks on set for your cast and crew whilst shooting.

Please note that these extra costs do not need to be excessive and that students are encouraged to use their initiative and resourcefulness to keep these costs as low as possible. The amount you spend will depend entirely on the scale of production and how much you wish to spend.

Production expenses vary according to student's individual ambition and production choices and projects vary greatly in terms of their scale and scope. Some students choose to spend significant amounts on their final projects, involving multiple locations, actors and substantial production budgets. As a result, we are not able to provide a recommendation for what you should budget for this project, but we would recommend that you start thinking as soon as possible about what your final project may be, and what budget you may need to save or raise funds for to cover this.